

[Pak USAID Merit and Needs based Scholarship Program ]

Scholarship is based on assessment of need and merit as well as availability of funds. Selection will be decided on the basis of information provided in this form and investigations for the authentication of provided information. Candidate may be required to appear for interview(s).

|  |
| --- |
| INSTRUCTIONS FOR FILLING OUT THE SCHOLARSHIP APPLICATION FORM: |
| 1. Fill in the form using black ball point pen and write in capital letters and leave space between words
2. Read the application form carefully
3. Before filling the original form make photocopy and fill it first
4. Submit duly completed application form to the Financial Aid Office along with supporting documents
5. Furnish factual, comprehensive and authentic information in the form
6. Whenever in doubt or lost, seek help from the Financial Aid Office
 | 1. Check your application for spellings, grammatical errors and factual oversight
2. Keep a photocopy of the filled-in original application form for your record
3. Ensure that you have attached all the required documents by putting a tick mark in checklist
4. Answer all questions. Those not applicable should be marked “N/A”
5. Affidavit Needs to be submitted after final selection of the candidate. For family financial reporting parents/guardian may be consulted for guidance
 |
| Definitions:  |  |  |  |

Family: Father, mother(s), brother(s), sisters(s), Grandparents etc.

**Pucca House**: A pucca house is one, which has walls and roof made of the following material.

Wall material: Burnt bricks, stones (packed with lime or cement), cement concrete, timber, ekra etc

Roof Material: Tiles, GCI (Galvanised Corrugated Iron) sheets, asbestos cement sheet, RBC,(Reinforced Brick Concrete), RCC ( Reinforced Cement Concrete) and timber etc.

 **Kutcha House**: The walls and/or roof of which are made of material other than those mentioned above, such as un-burnt bricks, bamboos, mud, grass, reeds, thatch, loosely packed stones, etc. are treated as kutcha house.

**Semi -Pucca house**: A house that has fixed walls made up of pucca material but roof is made up of the material other than those used for pucca house.

**Dependent Family Member:**A family member is dependent if, he/shedependents upon applicant father/guardian to meet his/her basic needs (food, clothing and shelteretc)

|  |  |
| --- | --- |
| Do | Don’t  |
| 1. Send your application by post or submit by hand to the admission office or focal person.
2. Arrangesupporting documents as per Checklist sequence .Put all amounts in Pak Rs.
3. Do consult with parent(s)/guardian(s) for financial data accuracy & reliability
4. For the information not present/relevant write in capital letters ‘N/A’
 | 1. Provide False/vague/ incomplete information.
2. Don’t overwrite/ scratch on the form.
3. Don’t send scholarship application directly to HEC or USAID
 |

|  |  |  |
| --- | --- | --- |
| USAID fundedMerit and Needs based Scholarship Form |  | Affix Passport Size Picture |

## General Information

|  |  |  |  |
| --- | --- | --- | --- |
| University Name |  | Degree  | Graduate ☐Undergraduate ☐ |
| Discipline | Engineering ☐ Medical ☐ Business☐ Agriculture ☐ Veterinary Sciences ☐ Social Sciences ☐ Other ☐ |
| Sub Discipline | Click here to enter text. |  |  |
| Program Duration |  | Current Semester |  |

## Applicant information

|  |  |  |  |
| --- | --- | --- | --- |
| Candidate Name |  | Gender | Male☐Female ☐ |
| Father Name  |  | University registration No  |  |
| CNIC Number |  | Marital Status | Single ☐Married☐Separated/divorced☐ |
| Date of Birth (dd/mm/yyyy) |  | Age  |  |
| Nationality  |  | Domicile [District Name, Province] |  |
| Tehsil  |  | Mobile No |  |
| Telephone(Area Code-Number)  |  | Email |  |

## Address

|  |  |  |  |
| --- | --- | --- | --- |
| Present Address[H.No, St No, MohallahCity, Country) |  |  |  |
| Permanent Address |  |  |  |
| Postal Address |  |  |  |

Previous Education of the Applicant

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level of Study | Name of the Institution  | Type of Institution | Start- End Date | Per Month Fee | Division/ GPA/ Grade |
| Secondary School Certificate |  | Public☐Private☐ | Click here to enter a date.To Click here to enter a date. |  |  |
| Intermediate |  | Public☐Private☐ | Click here to enter a date.To Click here to enter a date. |  |  |
| Bachelors |  | Public☐Private☐ | Click here to enter a date.To Click here to enter a date. |  |  |
| Masters |  | Public☐ Private☐ | Click here to enter a date.To Click here to enter a date. |  |  |

## Family information

|  |  |  |  |
| --- | --- | --- | --- |
| Father Status [Please attached the death certified in case of applicant Father is expired] | Alive☐ Deceased☐ (if deceased please share date of demise Click here to enter a date. | Professional Status (if alive] | Working☐ Not Working☐Pensionable Retirement ☐ |
| Father CNIC  |  | Profession[if working] | Public /Government Job ☐Private Sector Job ☐ Business☐ Farmer ☐ Laborer☐ Other ☐*Detail in case of Other*Click here to enter text. |
| Father/Guardian’s Employer Name[If working, Name of Company / Employer, in case of Retd Please share last organization] |  | Address of Employer[Address, City, Country,) |  |
| Father/Guardian Designation[Please do mention the Grade in Case of Public Sector Organization, in case of Retd Please share last designation ] |  | Mobile Number& Telephone[Area Code-Number] |  |
|  Father/Guardian NTN Number and Tax paid[Please attached the Latest tax return, if applicable ] |  | Financial Support other than father Income [Please check the relevant boxes] |  Mother(s) ☐ Brother(s) ☐ Sister☐Uncle(s) ☐ Aunt(s) ☐ Other ☐ Not Applicable ☐ |
| Mother Status[Please attached the death certificate] | Alive☐ Deceased☐ (if deceased please share date of demise Click here to enter a date. | Mother Status:  | Working ☐Pensionable Retirement ☐Not Working ☐ |
| Parent’s Marriage Relationship | Combined ☐ Separated☐ | Mother Profession[If working] | House wife ☐Private Sector Job ☐ Business☐ Farmer ☐ Laborer☐ Tailoring ☐Not applicable ☐Other ☐*Detail in case of Other*Click here to enter text. |

## Family Members

|  |  |  |  |
| --- | --- | --- | --- |
| Total Family Members  |  | Dependent Family Members |  |
| Total Earning Member(s) |  | Family Member Studying  |  |
| No of Brother(s) |  | No of Sister(s)  |  |

## Family Income (Add extra sheet if required)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of earning person | Profession | Financially supporting the family | Relationship with Applicant | Gross Income |
|  |  | Yes☐ No ☐ | Relationship. |  |
|  |  | Yes☐ No ☐ | Relationship. |  |
|  |  | Yes☐ No ☐ | Relationship. |  |
| Total |  |  |  |  |
| Please attached the Latest Salary Slip\income certificate with application Form |

## Current Monthly Educational Expenditure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Relationship with Applicant | Institution Name | Class | Per Month Education Expenditure |
|  | Relationship. |  |  |  |
|  | Relationship. |  |  |  |
|  | Relationship. |  |  |  |
|  | Relationship. |  |  |  |
|  | Relationship. |  |  |  |
| Total(Per Month) [Please convert semester, bi annual expenditure into monthly expenditure ] |  |  |  |  |

|  |  |
| --- | --- |
| Name | Per Month Education Expenditure |
| Self( Please include expenditure including tuition fee and lodging charges) |  |

## Monthly Family Expenditure

|  |  |
| --- | --- |
| Detail | Per Month Amount |
| Average Telephone bill of last Six months(Please attached Bills with application form] | Click here to enter text. |
| Average Electricity bill of last Six months(Please attached Bills with application form] |  |
| Average Gas bill of last Six months(Please attached Bills with application form] |  |
| Average Water bill of last Six months(Please attached Bills with application form] |  |
| Average Monthly Mobile Bill  |  |
| Average Family Educational Expenditure other than applicant(Please Ref S no 8 previous page] |  |
| Applicant Educational Expenditure(Please Ref S. no 8 previous page] |  |
| Average Family Expenditure on Kitchen/Food |  |
| Average Family Medical Expenditure (Please attached Bills with application form] |  |
| Accommodation Expenditure , in case of rent(Please attached rent agreement] |  |
| Average Family Misc. Expenditure |  |
| Total Monthly Expenditure  |  |

|  |  |
| --- | --- |
| Detail | Per Month Amount |
| Net Income(Total Monthly Income – Total Monthly Expenditure)[Ref point 7 and above block] |  |

## If the monthly Income is negativekindly explain the reasons for the gap, and the arrangements through which the differential gap is met bythe family

|  |
| --- |
| Click here to enter text. |
|  |

## Accommodation

|  |  |  |  |
| --- | --- | --- | --- |
| Type  | Bungalow ☐ Apartment/ Flat ☐ Village House☐ Town House ☐ | Structure of House | Pucca☐ Semi Pucca☐Kutcha ☐ |
| Status  | Self Owned☐Family Owned☐Rented ☐ Employer Owned ☐ | No of Rooms | 1☐2-3☐4-6☐6-8☐Above 8☐ |
| Size of Home[in Sq. Ft] |  | Covered Areas[in Sq. Ft]  |  |
| No of Air Conditioners: | 0☐1-2☐3-4☐5-6☐7-8☐Above 8☐ | Number of Servants | 0☐1-2☐3-4☐ Above 4☐ |
| Monthly Rent Paid[if applicable] |  | Address |  |
| Any other house/flat owned by the Parents/Guardian (if yes please specify with location and size) |
| Click here to enter text. |
|  |

## Assets

Does the family own any TransportYes☐ No☐, if yes please fill the following

|  |  |  |  |
| --- | --- | --- | --- |
| Type of Transport | Engine Capacity CC | Quantity | Current Market Value |
| Choose an item. |  |  |  |
| Choose an item. |  |  |  |
| Choose an item. |  |  |  |
| Total Value of Transport  |  |  |  |

Does the family own any cattleYes ☐ No☐, if yes please fill the following

|  |  |  |
| --- | --- | --- |
| Type of cattle | Quantity | Current Market Value |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total Value of cattle |  |  |

|  |  |  |
| --- | --- | --- |
| Other Assets | Quantity | Current Market Value |
| Does the family have any Stocks/Prize bondYes☐ No ☐ (if yes please fill the next columns) |  |  |
| Does the family have any Bank Balance Yes☐ No ☐ (if yes, please fill and attached the statement) |  |  |
| Does the family have any Plot Yes☐ No ☐ (if yes fill the next columns) | Size in Sq Ft |  |
| Does the family have anyHouse Yes☐ No ☐ (if yes fill the next columns) | Size in Sq Ft |  |
| Does the family have any Agriculture Land Yes☐ No ☐(if yes please fill the next column) | Size: |  |
| Any other asset |  |  |
| Total |  |  |

|  |
| --- |
| Any other financing other than this scholarship (Please specify) |
| Click here to enter text. |
|  |
| How were the admission /first semester charges paid? |
|  |
|  |
| Have you ever been awarded any other scholarship before ,if yes please share the details |
|  |
|  |
| Statement of Purpose (attach separate sheet if required) |
|  |
|  |
|  |

Under taking

1. The information given in this application is true to the best of my knowledge and I understand that any incorrect information will result in the cancellation of this application. If any information given in this application is found incorrect or false after grant of financial assistance, the institute will stop further assistance and the student will have to refund all payment received and or penalty equal to total scholarship amount.
2. HEC and University reserves the right to use information given in this form for verification and other purposes

|  |  |  |  |
| --- | --- | --- | --- |
| Date  |  | Date |  |
| Father/Guardian Signature  |  | Applicant Signature  |  |

## Please attached pictures showing inside and front view of your House (Optional)

|  |
| --- |
|  |
| Outside view |
|  |
| Inside view |

## Check List

|  |  |  |  |
| --- | --- | --- | --- |
| Documents | attached | **Documents** | Attached |
| Copied of CNIC |  | **Copies of last six (06) month utility bills** |  |
| Father | Yes☐ No☐ N/A☐ | Electricity | Yes☐ No☐ N/A☐ |
| Mother | Yes☐ No☐ N/A☐ | Gas  | Yes☐ No☐ N/A☐ |
| Guardian | Yes☐ No☐ N/A☐ | Telephone | Yes☐ No☐ N/A☐ |
| **Income Tax Certificate** |  | Water | Yes☐ No☐ N/A☐ |
| Father  | Yes☐ No☐ N/A☐ | **Attested copy of rent agreement (if applicable)** | Yes☐ No☐ N/A☐ |
| Mother  | Yes☐ No☐ N/A☐ | Copies of last & latest fee receipts of self and siblings  | Yes☐ No☐ N/A☐ |
| Guardian  | Yes☐ No☐ N/A☐ | Copies of Medical bills/ expenditure related documents (if applicable) | Yes☐ No☐ N/A☐ |
| **Copy of last Income Tax Return of** |  | Copies of previous scholarship(s) attained (if applicable) | Yes☐ No☐ N/A☐ |
| Father  | Yes☐ No☐ N/A☐ | Statement of Purpose & passport size Photographs | Yes☐ No☐ N/A☐ |
| Mother  | Yes☐ No☐ N/A☐ | **Salary Certificate of** |  |
| Guardian  | Yes☐ No☐ N/A☐ | Father/Guardian | Yes☐ No☐ N/A☐ |
| **Picture of House** | Yes☐ No☐ N/A☐ | Mother  | Yes☐ No☐ N/A☐ |

## For Official Use

|  |  |  |  |
| --- | --- | --- | --- |
| Application Form Complete with supporting documents  | Yes☐ No☐ | Application Case Review Dates |  |
| The notices furnished to the applicant for furnishing of required documentation |  |  |  |
|  |  | **Signature of The Focal person****Date** |  |